

California Area Chamber of Commerce
21st Annual Ozark Ham & Turkey Festival
California, MO 65018
Saturday, September 17, 2011

Craft & Food Vendor Rules for Participation



Please read these rules for participation carefully. Changes have been made.

Booth space applications must be received as soon as possible.

Space assignments will be made according to availability.

Booth space(s) will not be held for any person or organization.

1. Payment must accompany booth application forms. Make checks payable to: Ozark Ham & Turkey Festival. All fees are non-refundable. Non-clearance of checks will result in loss of booth space.
2. The California Area Chamber of Commerce reserves the right to limit applications based on the type of merchandise and/or food items being offered and the number of applications received for a specific product.
3. Available spaces will be assigned on a first requested-first served basis. All deadlines and rules will become enforceable at the time space is assigned. It is impossible to entertain every request. If there is a question regarding your request, you will be notified. In case of dispute, decisions of the California Area Chamber of Commerce Board of Directors is final.
4. If you have held booth space at a previous Ozark Ham & Turkey Festival and you request additional space or additional electricity, you may not be able to retain your former booth placement depending on the nature of the request and our ability to provide that request. With the exception of electricity, your booth must be self-sufficient.
5. Booth spaces containing food items will be inspected by the Moniteau County Health Center Environmental Specialist at the time of set-up and **MUST BE APPROVED**. If not approved, you will be required to either make the necessary changes in order to comply with the environmentalist's requests or leave the festival area.

***THESE GUIDELINES ARE BEING SET IN ORDER TO PROVIDE A PATRON-FRIENDLY FESTIVAL
THAT OFFERS A SAFE AND SANITARY ENVIRONMENT, AS WELL AS ONE THAT RUNS SMOOTHLY.
FAILURE TO COMPLY WITH THESE GUIDELINES WILL DISALLOW YOUR PARTICIPATION IN THE FESTIVAL.***

BOOTH AREA SPECIFICATION AND MECHANICALS

1. Booth spaces are available in 10' deep x 10' wide increments. If you have a need of more space than 10' wide, you must purchase the next size space. You will need to have sufficient room inside your space to accommodate **ALL** your products and supplies. All booth spaces will be marked and numbered.
2. Under **no** circumstance will you be allowed to extend over your allotted space into another vendor's area nor into crosswalks or sidewalks. If your display area includes the use of a trailer, you must take into consideration the length of the tongue in the overall length of the booth and insure that it remains within that area. Additional booth space may be purchased to accommodate your needs. If you exceed your space you will be moved.
3. **NO VENDOR (FOOD OR CRAFT) WILL BE ALLOWED TO CHECK INTO THEIR SPACE UNTIL AFTER 6:00 A.M. THE DAY OF THE FESTIVAL (SATURDAY, SEPT. 17, 2011)** All booths must be set up and ready to operate by 9:00 a.m. No booths are to be removed before 5:00 p.m., but, may stay later if the crowd is still present.
4. The California Area Chamber of Commerce **DOES NOT** provide special parking for vendors. Parking is strictly first come-first served. Handicapped parking will be available off the festival site. If you need assistance, please contact an Ozark Ham & Turkey Festival representative.
5. **ALL EXHIBITORS WILL NEED TO DISPLAY THEIR VENDOR CARD** as they enter the festival site. Please have your copy of your booth confirmation letter available for the Ozark Ham & Turkey Festival Representative to check. All booths must be checked-in by a representative before setting up.
6. **ELECTRICAL SERVICE IS AVAILABLE, BUT IS LIMITED.** Requests for 110 electrical hookups will be honored on a first requested – first served basis. Due to a high volume of blown fuses, crock pots, etc. will be limited.
7. Vendors must break down all cardboard boxes for waste disposal. Vendors are responsible for policing their booth areas for trash and for disposing of all trash at the end of the day. Waste receptacles are provided throughout the festival for the purpose of eliminating trash. Failure to adhere to this guideline will disqualify you from returning to future festivals.
8. County and city health regulations apply to **ALL** food concession booths. You will be provided a copy of the regulations. Be prepared to be inspected.
9. **NO TYPE OF SELF-PROPELLED VEHICLE WILL BE PERMITTED WITHIN THE FESTIVAL AREA BETWEEN 9:00 A.M. AND 5:00 P.M.** This includes, but is not exclusively limited to, golf carts, 4-wheelers, motorcycles, skateboards, etc. The only exception will be for official festival personnel, emergency response staff, police or motorized scooters and/or wheelchairs needed by the handicapped.
10. **NO PETS WILL BE ALLOWED INSIDE THE FESTIVAL AREA.**